

## **Basic facts about the Residence Hall Mentor position in the Minnesota State University, Mankato Upward Bound Program, 2025**

Students in the program come from four area high schools (Kato Public Charter, Madelia, Mankato East, and Mankato West). Most have been in the program for at least a full year. Some will just be beginning the program this summer. Students can remain in the program from the time they enter (as early as the summer after 8th grade) until the summer before their high school graduation.

Students will be in attendance from June 15 through July 25.

There will be a 3-day orientation for Mentors tentatively set for June 10-12. Topics included during orientation are program policies and procedures, group interaction and university safety features. Housing is available during orientation.

Mentors will select (during orientation) one day - either Monday, Tuesday, Wednesday or Thursday - to be their regular day off for each week of the summer program.

Mentors and all students, remain on campus over weekends. They get two (2) weekends off during the six-week program: 5:00 p.m., Thursday, July 3 - 4:00 p.m., Sunday, July 6. and 5:00 p.m., Friday, July 18 – 7:30 a.m., Monday, July 2.

Mentors pay is tentatively set at \$4,500 for the summer (this is the minimum we'll pay). Room and board, as well as all admissions and related fees incurred on field trips, are also provided.

Students' daily schedule (Monday - Friday):

7:15- 7:45	Exercise
8:10- 8:40	Breakfast
8:45- 8:55	General meeting
9:00- 10:00	English, Math, Science*
10:15- 11:15	English, Math, Science*
11:30-12:30	English, Math, Science*
12:30- 1:15	Lunch
1:30- 3:00	Electives, free time, scheduled activities
3:00- 4:30	Electives, free time, scheduled activities
5:00- 5:45	Study Hall
5:50- 6:30	Dinner
6:30- 9:30	Speakers, free time, other scheduled activities
9:30-10:30	Students on respective floors
10:30-	Students in respective rooms

\*Science meets only 2 days/week. Other classes will be substituted 2 days/week.

### **Mentors Monday - Friday schedule:**

7:15- 7:45	Exercise
8:10- 8:40	Breakfast, minimum 1 day/week
8:45- 8:55	General meeting
9:00-12:00	Office duties (1 day/week), some classroom assistance (1-8 hrs/wk), meetings
12:00-12:20	Daily staff meeting
12:30- 1:15	Lunch
1:15- 5:00	Working with students in both scheduled and unscheduled activities
5:00- 5:45	Study Hall
5:50- 6:30	Dinner
6:30-10:30	Working with students in scheduled and unscheduled activities
10:30-11:30	Occasional meetings

Between 11:30 p.m. and 7:00 a.m., Mentors are expected to be in their rooms or the residence hall. This is a 24-hr/day position.

Weekends do not follow a single schedule. Mentors and students participate in activities of varying sorts throughout the weekend (field trips, sports, etc).

Each Mentor will work primarily with a constant group of 9-10 students. The T/C is responsible for monitoring group members' attendance at program functions. However, each T/C is responsible for monitoring all students' behavior when not participating in small group exercises.

Staff and students participate in many outdoor activities such as volleyball and soccer.

Staff and students participate in experiential education activities such as rock climbing, rappelling, ropes course, and group initiatives.

Mentors have single rooms in Preska I hall.

Mentors are responsible for enforcing program rules.

Mentors have, arguably, the most important job in the summer program. The bulk of the job is providing informal guidance, being a good role model, and interacting with students.

One of the major benefits of the job is personal growth and reward.

Mentors work hard and long hours, and sometimes are placed in highly stressful situations.

Mentors must complete evaluations on each of the students in their small groups.

For successful work with our students, Mentors must work as a team. Personal popularity should not be uppermost in a Mentor's mind.

Many of the students who will be here this summer have spent one or two summers with us already.

Upward Bound is a Tobacco-Free program. Students and staff are prohibited from using tobacco products while they are in residence.

Most weekday mornings between 8:45 and 12:00 are off-duty hours. Usually a Mentor will have responsibilities only 1 morning each week.

In the past, we have been able to make alterations to the Mentor's schedule to accommodate special circumstances and individual needs of staff. Such needs can be discussed again this year.

During these dates, there may be some alterations to the schedule to allow us to take students on an extended trip. Details are not yet finalized; any decision on travel is pending notice from our funding source (the US Department of Education).