

Student Athlete Registration Change Request



Used when requesting to add, drop, or withdraw from a course after the add/drop deadline. Form must be reviewed and signed by your **Athletic Academic Advisor or Coach**, who will submit it to **Registration and Academic Records** for review.

- **Athletic Hold (0057)**- Applied to all student-athletes during Fall and Spring. Ensures enrollment in 12+ credits for athletic eligibility.
- **Add/Drop Period (First 5 Days)**- Free course changes allowed during the first 5 days of the term.
- **After Add/Drop Deadline**- Complete the Student Athlete Registration Change Form for any schedule changes. Only requests meeting [registration appeal guidelines](#) will be approved. To **add a course**, you need: [Instructor's electronic permission](#) and overrides for any holds (except Athletic Hold).

Student Information: Completed by the student prior to submission to Athletic Advisor or Coach.

Date: _____

Team: _____

First Name: _____ Last Name: _____

Tech or Star ID: _____ MSU Email Address: _____

Requested Course Changes Term/Year (e.g. Fall 2026): _____

Please describe the reason for the changes requested. Changes after the add/drop deadline of a course require extenuating circumstances.

Add/Drop/Withdraw	Course ID (001234)	Subj/Number/Section (PSYC 101: 01)	Credits (e.g. 3, 4)	Grading Method
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I acknowledge that by submitting this form, the above request will change my schedule and possibly have eligibility and billing/financial aid implications.

Athletic Advisor/Coach Review: Completed by the Athletic Academic Advisor or Coach.

- ☐ All holds and permissions have been checked and resolved prior to submission.
- ☐ Full time and athletic eligibility status have been checked. Student is aware of the impact.

Advisor or Coach Initials: _____

Registration and Academic Records Review: Completed by RaAR.

Date Processed: _____ FT Credits: _____ DP Credits: _____ RaAR Initials: _____