I. **Meeting Minutes**
   A motion was made and seconded to approve the meeting minutes from November 20, 2015. All were in favor and motion passed.

II. **Old Business**
A. **Budget**
   1. Schwartzkopf reported a balance of $954.40.
   2. Fields sent a letter to LJP requesting a donation. He hasn’t heard back yet.

B. **Film: “This Changes Everything” (90-minutes)**
   1. Scheduled for Saturday, February 27, in Ostrander Auditorium.
   2. Holcomb will help with handing out surveys.
   3. The film is available for check out at the Library.

C. **Sustainability Expo – March 20, 2016**
   1. Monika shared a list of organizations that will be asked to have an information table at the Expo.
   2. There will be a planning meeting today, January 15, in ML 1027, 2:30 – 4 p.m. and one on January 22, 2:30 – 4 p.m.
   3. Tablers $10 w/o electricity, $20 w/electricity, and $100 as a “Day Sponsor”. Discussion on ways to receive payment. The MSU Web Team can set up a payment portal on the Green Campus website, but not in time for this year’s event. Meanwhile, checks can be written to the Environmental Committee. We need to contact Erica Johnson about how she processed credit cards.
   4. Urban will set up the 2016 Expo information on the Green Campus website.
   5. Bob Sorenson will help with calling organizations.

D. **Climate Action Plan (CAP)**
   1. The CAP is at the reporting stage now.
   2. There was a question on whether the liaison or responsible party should report. It depends on the strategy. Sometimes it will be the responsible party and sometimes the liaison. A column entitled “Reporter” has been added to the list of responsible parties and liaisons. Reporting will start in March for Facilities Management. Ahonen spoke with Straka and Smith about the purchasing strategies in the CAP. Schwartzkopf will contact Ahonen to find out who is the reporter.

   ~ cont’d on back ~
3. There’s a question as to the definition of “local”. Schwartzkopf will check with Ahonen about this.
4. The CAP subcommittee will monitor the progress of reports through the end of the year.
5. The subcommittee needs one more person to join. Bob Sorenson volunteered.

III. New Business
   A. RecycleMania
      1. The main competition starts February 7 and runs through April 2.
      2. Special promotional kits were offered by RecycleMania on a first-come, first-served basis. Beth Holcomb ordered right away, so we should be receiving our kit soon.
      3. 50 aluminum water bottles with the RM logo were ordered with the approval of Ron Fields and Jason McCue to charge them to the Campus Recycling account. These will be given out at the Game Day event as the main drawing prize along with two free tickets to MSU sporting events.
      4. Game Day Basketball is scheduled for Friday, February 19, with the women’s game at 6 p.m. and men’s game at 8 p.m. against Sioux Falls. We have 15 students signed up through Community Engagement to help with recycling at the games.
      5. Information tables in the Highland Center lobby are scheduled for Jan. 20 & 27, and Feb. 3 & 10.
      6. A meeting with the Athletics marketing director is set for January 21 to go over details of Game Day.
      7. Urban is working on Game Day posters. He’ll put one up on the Green Campus website and will send a digital copy to Paul Prew.

IV. Other
   A. Antonelli mentioned there will be an open forum on “Old Town Visioning” ~ a gathering of ideas for updating the “Old Town” area of downtown Mankato. She’ll post information about the forum to our Facebook page.
   B. Urban has analyzed the results of the commuter survey in order to update the Carbon Footprint for FY 2015.
   C. Fields reports that MSU is near the end of the design stage of the Guaranteed Energy Savings Plan (GESP) before presenting it to the MnSCU office.

Meeting adjourned at 11 a.m.

Respectfully submitted:

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Future Meetings (3rd Friday each month, 10 – 11:30 a.m.)
February 19, 2016    SU 204 – Nichols Room
March 18, 2016       SU 191 – by Student Activities
April 15, 2016       SU 191 – by Student Activities