I. Meeting Minutes
A motion was made and seconded to approve the meeting minutes from October 16, 2015. All were in favor and motion passed.

II. Old Business
A. Boody Lecture
1. There was a good turnout for the lecture with attendance at about 65 – 70.
2. The video recording is linked on the Green Campus website and appears on MavTube.
3. An evaluations summary was handed out to the committee and reviewed.
4. A question to bring before the Council of Deans is, “What’s the best way to get information to departments?” We’ll ask the deans to ask their chairs to announce at department meetings.

B. CAP Update
1. The plan is to write a report at the end of the current academic year to document progress on all the CAP action steps. Urban will set permissions to allow responsible parties to report progress on their action steps in the CAP Summary Table on One Drive. Schartzkopf will send an email to the responsible parties asking them to include their names on their reports.
2. Fields reported that all action steps in the CAP associated with the Guaranteed Energy Saving Program (GESP) should be completed this spring (May or June). Thus, most of the energy savings and greenhouse gas reductions that will result from these action steps will not be seen in the data until fiscal year 2017.

C. New Film: “This Changes Everything”
1. Transition Mankato is grateful for the Environmental Committee’s support in showing this documentary.
2. A list of possible dates in February were discussed. Saturday, February 27, allows more community members to attend. The film will be shown in a smaller room, not Ostrander Auditorium.
3. It was suggested to hold tie-in speakers earlier in the week for students.

D. Accomplishments 2014 – 15
1. Urban and Myhra are working on the list of accomplishments.
III. New Business
   A. Donating to the Committee
      1. It is possible to give money to the Environmental Committee without going through a foundation account. With the Barnes & Noble donation, Cowan asked the University cashier to deposit the Barnes & Noble check into the Environmental Committee account and gave the cashier the Environmental Committee’s cost center and object code so that they could do so.
      2. It’s easier to donate money to a foundation account. But there is a $5k threshold to establish one. Schwartzkopf found out that it’s okay to dip below the $5k threshold as long as we’re making efforts to replenish the money.
      3. An alternative to establishing a foundation account for the Committee would be to go through the existing Campus Beautification account and designate donations as “Campus Beautification – Environmental Committee.” A disadvantage of this is that Facilities Management and not the foundation would have to keep track of the Campus Beautification donations to go to the Environmental Committee.
      4. Discussion about the best course of action was tabled until next meeting.
   B. 2016 Expo
      Transitions Mankato is partnering with MSU. They are looking for a third person to help out. Anne Stenzel offered to help.

IV. Other
   A. Schwartzkopf forwarded an email from Kay Wilking about the next meeting of Bethlehem Lutheran Church Earth Stewards on Tuesday, January 5, at 6:15 p.m. Committee members interested in attending include Bob Sorensen, Loren Ahonen, and Lou Schwartzkopf.
   B. Fields reported that a brand new bike pump is being looked into for the Armstrong Hall repair station.
   C. Fields reported that he is on the University committee for Bikes & Skateboards. There was a regulation against bikes being allowed inside buildings to which Fields added a clause that gives employees/staff permission to store their bike inside buildings in out-of-the-way non-public areas as necessary.

Meeting adjourned at 11:05 a.m.

Respectfully submitted:

Beth Holcomb
Office Manager
Building Services, WC 330
(507) 389-6804

Future Meetings (3rd Friday each month, 10 – 11:30 a.m.)

<table>
<thead>
<tr>
<th>Month</th>
<th>Location</th>
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<tbody>
<tr>
<td>December 18, 2015</td>
<td>SU 204 – Nichols Room</td>
</tr>
<tr>
<td>January 15, 2016</td>
<td>SU 204 – Nichols Room</td>
</tr>
<tr>
<td>February 19, 2016</td>
<td>SU 204 – Nichols Room</td>
</tr>
<tr>
<td>March 18, 2016</td>
<td>SU 191 – by Student Activities</td>
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<tr>
<td>April 15, 2016</td>
<td>SU 191 – by Student Activities</td>
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