University-wide Environmental Standing Committee

MEETING MINUTES
September 18, 2015

Present: Ron Fields, Michael Hanson, Beth Holcomb, Jason McCue, Rick Melvin, Medea Myhra, Paul Prew, Gary Urban

I. Old Business

A. Fundraising
   1. Susan Taylor and Patti Kramlinger were mentioned as contacts regarding foundation funds.
   2. Fields will contact LJP Waste & Recycling.

B. George Boody Talk
   1. Expenses for the George Boody presentation include the following:

      Videotaping by Visual Productions $160.00
      Tech Support (before, during and after lecture) $40.00
      Flyer and Promotional Materials $100.00
      Honorarium ($350 less $200 from library and Kessel donations) $150.00
      **Total** $450.00

      An email will be sent to all committee members to vote on the approval of these expenses.

   2. Before and after the lecture, it will be announced that parking passes may be picked up at the Campus Hub.

   3. After the lecture, there will be an event at 7:00 p.m. sponsored by the American Indian students entitled, “Good Meat”, a presentation on indigenous food.

   4. There was a question on the value of videotaping the lecture versus the cost. Gary Urban will check into how many “hits” are made on video recordings on MavTube.

   5. Publicity ideas include: Contact Dan Benson in Integrated Marketing; get on the University Scheduling calendar; get on the campus live feed; offer extra credit to students and have the deans announce; contact Cindy Janney to notify residence halls; Gary Urban to post on the Green Campus website.

C. CAP Liaisons
   1. Schwartzkopf completed a draft of liaison contacts. Liaisons will meet with their people twice per term.
   2. There was a question raised about whether or not to wait for final approval before liaisons start meeting with people. No.

~ cont’d on back ~
II. New Business

A. Vacancies on Committee
   All vacancies on the committee have been filled. Still waiting to hear back from the IFO about alternates. Alternates will fill in during transition times when committee members complete their terms and leave.

B. October Elections
   1. Nominations are being taken for the chair and co-chair.
   2. Paul nominated Schwartzkopf to continue as chair.
   3. Paul will send out an email to take nominations for student co-chair.
   4. It was suggested to create a Student Education subcommittee to work with Campus Kitchen and the Undergraduate Research Conference. Also have a Communication subcommittee to increase networking with various media outlets and social media. Paul will check with his First-Year Experience students.

C. Meeting Time
   Discussed changing the meeting time to one week prior to the current. Paul will send out a Doodle Survey to get feedback from committee members.

III. Other

A. Parts were ordered for the bike repair station by Armstrong. When the worker went to do the repair, it was discovered that the whole tire pump needs to be replaced.

B. There was a concern brought up by V.P. Jones and a student senator about pedestrian/bicyclist safety on campus. Some suggestions included widening the walkways and delineating on the walkways between pedestrians and bicyclists. Maybe have policing of certain areas. Send out a campus-wide email reminding all staff and students about safety.

C. Fields has all the numbers input for the carbon footprint update for 2013-14 and 2014-15. There were different ways data was reported to the University, so he’s working on standardizing those issues.

D. Urban has completed the commuter survey spreadsheet and has given it to Schwartzkopf.

Respectfully submitted:

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Future Meetings (all meetings held on the 3rd Friday of each month, 10 – 11:30 a.m.)

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<td>October 16, 2015</td>
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<tr>
<td>November 20, 2015</td>
<td>SU 204 – Nichols Room</td>
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<tr>
<td>December 18, 2015</td>
<td>SU 204 – Nichols Room</td>
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<td>January 15, 2016</td>
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