1. Approval of Minutes: Additions were made to the attendance list of the May 28 meeting. A motion was made and seconded to approve the May 28 meeting minutes as amended. All approved.

2. Lou shared a handout entitled “The Climate Action Plan Project”. Ron is organizing a meeting to have the Guaranteed Energy Program (Aneresco) and Sebesta-Blomberg go over responsibilities together to make sure there is no overlap between them. Lou stressed the importance of committee members getting involved and spreading the word to encourage attendance at the workshops in September. Details of the workshops will be determined. Erica is working on reserving room(s) for the workshop(s). Lou will contact Sebesta about space needs, multi-media needs, and setting up a specific date.

3. Status of Carbon Footprint Update: Lou and Ron are reviewing available data on B3 (electric, natural gas, water, energy-consuming energies). Lou will be looking at campus-wide data which includes: energy consumption, commute survey, university fleet, fertilizer and wastewater.

4. Committee Charter/Bylaws: Erica and Michael have discussed term lengths of 2 or 3 years with staggered terms. Erica received feedback that 3-year terms would be difficult, so it was decided to go with 2-year terms. Michael pointed out that ex-officio members do not have voting rights; however, he stated that the Bylaws could be amended allowing members to vote on giving temporary voting rights. It was noted that currently there are two AFSCME reps serving; however, one of those reps is the current secretary who was appointed by the AVP of Facilities Management. Some discussion followed on whether there should be a term length for the secretary’s position. Administrative procedure was discussed and it was noted that approval will go through Rick Straka, who will take it to the president’s Meet and Confer to get final approval. Erica will send out a final draft of the charter and bylaws by email to get feedback/comments from committee members.

5. Annual Report Update: Lou and Medea will be meeting next week.

(cont’d)
6. Other

• Erica shared that Keep America Beautiful will be sending 30 bins in mid-July. Jason McCue had suggested Armstrong Hall as a possible site in which to put them since it is a highly used building. Eventually, it will need to be determined how to report the results of having the bins in the building.

• Ron gave details about the Aneresco improvements which will be completed within a 15-year time frame. Around the third week of July is when the process will begin with investigations of building areas. The plan is to start with a teardown of the art studio area between Nelson and Armstrong and replacing it with a 3-story classroom building. He also reminded members about the Clinical Sciences building project. If anyone is interested in learning about the pre-construction planning process as relates to energy efficiency, get in contact with Ron to get involved.

Meeting adjourned at 3:55 p.m.

Next meeting: Wednesday, July 23, 3:00 – 4:00 in CSU 203 – Daniel Buck Room.

Respectfully submitted:

Beth Holcomb

Office Manager
Minnesota State University, Mankato
Building Services, WC330
(507) 389-6804

Future Meeting Dates (all meetings held 3:00 – 4:00 p.m.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 27, 2014</td>
<td>CSU 203 – Daniel Buck Room</td>
</tr>
<tr>
<td>Sept. 24, 2014</td>
<td>CSU 203 – Daniel Buck Room</td>
</tr>
<tr>
<td>Oct. 22, 2014</td>
<td>CSU 256 - (Change in Room!)</td>
</tr>
<tr>
<td>Nov. 26, 2014</td>
<td>CSU 203 – Daniel Buck Room</td>
</tr>
</tbody>
</table>