University-wide Environmental Standing Committee

MEETING MINUTES
August 27, 2014

Present: Ron Fields, Michael Hanson, Beth Holcomb, Erica Johnson, Medea Myhra, Kim Rademaker, Lou Schwartzkopf, Dan Elliott, Brandon Kesler, Kyler Schoner

1. Approval of Minutes: The meeting minutes from July 23 will have a revision made to item #4 – Carbon Footprint Update. A motion was made and seconded to approve the July 23 meeting minutes as amended. All approved.

2. Annual Report Lou reported that this is still being worked on pending planning for the Climate Action Plan workshop. He is still in need of a paragraph about the Sustainability Expo for the report.

3. Climate Action Plan Workshop

   • Erica and Lou are working on the talking points for president Davenport.
   • A copy of the schedule was shared, as well as a list of 1.) Registered and verbally committed people, and, 2.) Registrants who have registered online. About 50 people are anticipated to attend.
   • Set up of the ballroom and technical support were discussed.
   • Committee members are needed to help as facilitators for breakout sessions. Training will be provided by Katie. Volunteers included Lou, Erica, Kim, Ron and Dan. These people will need to register online! Beth volunteered to work the registration table. Facilitator training will occur via conference call on September 10 at 9:00 a.m. (possibly via tele-conference) or at 7:45 a.m. on the day of the workshop.
   • Tech Services will be video recording for the first hour. They want to display the name of each speaker on the big screens, so will need a list of names by the end of next week.
   • Ron will speak on the Guaranteed Energy Savings Plan.
   • It’s important to have someone from University Advancement in attendance. Medea will contact Patti Kramlinger. Also important is to have someone from Finance & Administration. Michael will bring this up at the next Meet & Confer. Erica will send a letter to athletic contacts (Todd Pringsten, Cory Poppitz, Kevin Buisman). Brandon will send an email to dorm students.
   • The URSI grad class will be writing the final report on the Climate Action Plan as one of their projects.
   • Venues for publicity: TV kiosks, PointPoint slides, contact Lindsey Tollefson about getting on Facebook and Twitter, editors from The Reporter will be in attendance.

(cont’d)
4. Committee Membership
   • Dan Elliott, Associate Director of the CSU, joins the committee today as future co-chair. New chair(s) to be elected in October. Kyler Schoner also joins us after being appointed by MSSA. MSSA will be appointing two more students at a later date.
   • Youwen Xu is stepping down from the committee. The Faculty Association will be asked to appoint Paul Prew to the committee as he’s interested in participating.
   • We should send a copy of our revised Bylaws to each of the bargaining groups on campus so they are aware of our membership terms.

5. Bylaws
   • Discussion was held about students counter-signing on financial items. It was decided to re-phrase the Bylaws in more general and simpler terms so that counter-signing is not an issue. **Michael will rewrite that part of the Bylaws.**

6. Fall Campus & Community Fair
   • Kim signed us up for a table at the fair to be held next Thursday, September 4.
   • Erica will help with set up. Kyler and Beth volunteered to help.
   • The Recycling Subcommittee might include some items at the table.
   ➤ **Beth will send an email to all committee members asking for volunteers to help.**

7. Recycling Sub-Committee Update
   • Beth submitted a proposal for a Student Recycling Team to Ron Fields and Jason McCue and received the “go-ahead” to set it up. She met with Jason and Rande Luhning, the new recycling GMW. Buildings were assigned to each team and reporting of hours was discussed. Beth is researching an electronic timecards system.
   • Sixteen work-study students are assigned to Building Services. Students will be assigned to teams. The teams will have a walk-through training session on the recycling process.
   • The first meeting for the RecycleMania program will be held the second week of September. They’ll meet once a month until January, then start meeting once every other week, since the program doesn’t officially start until February.

8. Other
   • Erica sent emails to Building Services about the tracking and reporting process for the Keep America Beautiful bins in Armstrong Hall.
   • A sample recycling bin was received and placed in the library through a new program called “Max-R”. More information can be found at max-r.net.

Meeting adjourned at 4:17 p.m.

**Next Meeting:** Wednesday, September 24, 3:00 – 4:00 in CSU 203 – Daniel Buck Room.

Respectfully submitted:

Beth Holcomb

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**Future Meetings: (all mtgs. held 3:00 – 4:00 p.m.)**
Oct. 22, 2014  CSU 256 - (Change in ROOM)
Nov. 19, 2014  CSU 203 – Daniel Buck Room  
(Change in DATE)