1. Approval of Minutes: Motion was made and seconded to approve the July 24 meeting minutes.

2. Conference Opportunity: The McKinstry Group contacted Ron and Erica with information on a group called Energy Services Coalition. The group wants to hold their second annual conference at MSU Mankato on November 6. They hope to get greater participation from out-of-state, since their first conference last year drew a less than ideal crowd. The question was raised about how we can publicize and get students involved. One suggestion was to contact community groups. Also, contact other campus organizations that hold annual events to get ideas on organizing. The Energy Services Coalition conference will be a great opportunity for the committee to prepare for the Expo in April.

3. Sustainability Expo 2014: Do we have ideas for an official name for the conference? Suggested having a March 1 deadline for booth vendors.

4. Speaker: Discussion on when would be the best time to have a speaker. Possibly in January for the start of spring semester. Ideas for speaker topics?

5. Bike Repair Stations: There are currently two bike repair stations installed – one at the southwest corner of Armstrong and the other one in the back of McElroy/Preska. The location for the third one hasn’t been determined yet. It was mentioned that Todd Pfingsten (Campus Rec.) is interested in having the third bike repair station installed outside of Otto Rec Center. The two that have been installed are still missing air pumps. It will take a couple weeks for them to be shipped. Erica emailed Res. Life about getting interested students involved as bike station “trainers”. The training demos would be held in September or October. Erica said that Rick Straka was very much in favor of the bike program and that he supports networking with the City of Mankato to get additional ideas on the program.

6. Carbon Footprint: A letter dated August 26, 2013, from Sebesta-Blomberg was shared and reviewed by the committee. The letter outlines the second and third steps in creating MSU’s sustainability plan (the first step, carbon footprint analysis, is completed). The next step is for MSU to hold a “stakeholder” workshop in which students, administrators, faculty, operations staff and the community “at large” come together and brainstorm strengths, opportunities and challenges for a sustainability plan at MSU. Step three will involve University reps writing a final sustainability plan based on the
information obtained from the stakeholder workshop. It was suggested to contact Scott Fee to get CSET students involved. We’d like to have Sebesta-Blomberg present their carbon footprint report at the November conference in order to have the results presented in a more understandable context. Erica will check into getting on the president’s calendar for a meeting with Sebesta-Blomberg and committee members.

7. Year Plans: Erica reported that Rick Straka was very pleased with our report and request for funding. He said it will be 6 – 8 weeks before he gets back to us because he needs to take the report to the president’s cabinet meeting for discussion.

8. Campus and Community Fair: Several committee members volunteered to staff the table during the event. We’ll have a sign-up sheet, Vikings banner, bags and pens, and the battery cars on location.

9. Other: Michael was in contact with David Rogers, graphic arts professor, to see about getting his students involved in designing a logo. Katelyn Dick, student senator for Arts & Humanities, needs to know the time-frame for submissions. Printing Services will need to finalize and prepare electronic files which will involve a fee.

10. The Wellness Committee has guidelines for internships. Work Study students are still available, also.

Meeting adjourned at 4:02 p.m.

**Next meeting: Wednesday, September 25, 3:00 – 4:00 in CSU 202 – Cooper Room**

Respectfully submitted:

**Beth Holcomb**

*Office Manager*

*Minnesota State University, Mankato*

*Building Services, WC330*

*(507) 389-6804*

**Upcoming Committee Meetings:**

(All meetings held 3:00 – 4:00 p.m.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>October, 2013</td>
<td>cancelled (Career Expo)</td>
</tr>
<tr>
<td>November 20, 2013</td>
<td>CSU 202 – Cooper Room</td>
</tr>
<tr>
<td>December 18, 2013</td>
<td>CSU 202 – Cooper Room</td>
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