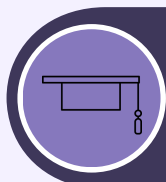



Career Readiness Competencies At a Glance


Career readiness isn't just about having the right major—it's about developing the skills employers value most. The following NACE Career Competencies represent the essential behaviors, attitudes, and abilities that prepare students for a successful transition into the workplace. Whether you're solving problems, leading a team, navigating diverse perspectives, or simply showing up prepared and professional, these competencies equip you to thrive in any field, industry, or role.



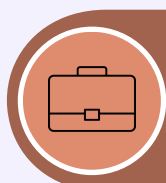
Career & Self-Development
Take initiative for your career through self-awareness, professional growth, and lifelong learning.




Leadership
Recognize and use your strengths to guide, support, and inspire others toward shared goals.




Communication
Clearly and effectively exchange information with others through written, verbal, and digital means.




Professionalism
Consistently demonstrate accountability, integrity, and effective work habits in any environment.




Critical Thinking
Identify and respond to needs by analyzing issues, making decisions, and solving problems.



Teamwork
Collaborate and build strong, respectful relationships to reach common goals.



Equity & Inclusion
Demonstrate the awareness, attitude, and skills required to equitably engage and include people from diverse backgrounds.



Technology
Use digital tools ethically and effectively to solve problems, complete tasks, and enhance productivity.





Career & Self-Development

Take initiative for your career through self-awareness, professional growth, and lifelong learning.

Key Behaviors:

- Identify areas for professional growth and seek out opportunities for development.
- Establish and maintain relationships with professionals in the field.
- Set personal and professional goals and work towards achieving them.



Communication

Clearly and effectively exchange information with others through written, verbal, and digital means.

Key Behaviors:

- Articulate thoughts and ideas clearly and effectively in written and oral forms.
- Demonstrate public speaking skills and the ability to express ideas to others.
- Utilize active listening skills and provide feedback to others.



Critical Thinking

Identify and respond to needs by analyzing issues, making decisions, and solving problems.

Key Behaviors:

- Make decisions and solve problems using sound, inclusive reasoning and judgment.
- Gather and analyze information from a diverse set of sources and individuals to fully understand a problem.
- Proactively anticipate needs and prioritize action steps.



Equity & Inclusion

Demonstrate the awareness, attitude, and skills required to equitably engage and include people from diverse backgrounds.

Key Behaviors:

- Solicit and use feedback from multiple cultural perspectives to make inclusive and equity-minded decisions.
- Actively contribute to inclusive and equitable practices that influence individual and systemic change.
- Advocate for inclusion, equity, and social justice in the workplace.





Leadership

Recognize and use your strengths to guide, support, and inspire others toward shared goals.

Key Behaviors:

- Inspire, persuade, and motivate self and others under a shared vision.
- Seek out and leverage diverse resources and feedback to inform direction.
- Use innovative thinking to go beyond traditional methods.



Professionalism

Consistently demonstrate accountability, integrity, and effective work habits in any environment.

Key Behaviors:

- Act equitably with integrity and accountability to self, others, and the organization.
- Maintain a positive personal brand in alignment with organizational and professional standards.
- Demonstrate dependability and consistent work habits.



Teamwork

Collaborate and build strong, respectful relationships to reach common goals.

Key Behaviors:

- Listen carefully to others, taking time to understand and ask appropriate questions without interrupting.
- Effectively manage conflict, interact with and respect diverse personalities, and meet ambiguity with resilience.
- Be accountable for individual and team responsibilities and deliverables.



Technology

Use digital tools ethically and effectively to solve problems, complete tasks, and enhance productivity.

Key Behaviors:

- Navigate change and be open to learning new technologies.
- Use technology to improve the efficiency and productivity of work.
- Identify appropriate technology for tasks and utilize it effectively.

