

Emotional Support Animal (ESA) Agreement

Owner Name: _____

Tech ID: _____ Email: _____

Contact Number: _____ Animal Name: _____

Physical Description of Animal (species, breed, color, size, etc.):

Veterinarian Name: _____

Veterinarian Phone: _____

ESA Owner Responsibilities in University Housing

The student requesting an Emotional Support Animal (ESA) must complete this form. If the student is under age 18, then a parent (or legal guardian) will also sign the agreement. The student shall review each area and initial each paragraph. By initialing and submitting this document, the student is acknowledging the expectations and responsibilities as owner.

1. Age for Dog or Cat: A dog must be at least 10 months of age, and a cat must be at least 6 months of age. The owner of this animal guarantees that this animal, if a dog or cat, meets these age requirements. _____
2. Licensure & Vaccination: Owner must ensure the ESA meets all state & local licensure and vaccination requirements. _____
3. A dog must wear a license tag, a current rabies vaccination tag, and a tag that identifies the owner, with contact information, in case of emergency. _____
4. The owner is responsible for properly containing and disposing of all animal waste.
 - Indoor animal waste must be disposed of at least weekly, and more frequently if needed, to minimize odor. Waste must be placed in a sturdy bag and tied securely before disposing in an outdoor trash receptacle. _____
 - Outdoor animal waste must be immediately retrieved by owner, placed in a plastic bag, and securely tied before disposing in an outdoor trash receptacle. _____

Accessibility Resources

5. Routine care of the animal is expected and includes flea and tick prevention, deworming, and annual examinations at the owner's expense. If fleas, ticks, or other pests are detected through inspection, the housing unit will be treated by pest control, and the costs will be put on the owner's student account. Any suspected animal neglect will be reported to the proper authorities. _____
6. The owner must effectively control the animal at all times. If the owner cannot effectively control the animal or if the animal poses a direct threat to the health or safety of others, permission to keep the animal in university housing may be rescinded until the problem is resolved. _____
7. ESAs must be on a leash and/or chest harness at all times when outside of the owner's room/apartment, unless impracticable or unfeasible due to the owner's disability. _____
8. The animal may not be left unattended overnight in university housing or in the care of anyone other than the owner. Additionally, the ESA must be taken with the owner if leaving campus for more than 16 hours. _____
9. The owner must provide an appropriate size crate and the animal must be crated in the owner's bedroom when the owner is not present. _____
10. When the owner is present, ESAs are only allowed in their owner's bedroom space and/or apartment common space and the most direct route to and from the exterior door of the building. ESAs are not allowed in classrooms or any public facilities at Minnesota State University, Mankato. _____
11. The owner is responsible for assuring the animal does not interfere with the routine of other students living on campus.
 - Be sensitive to residents with allergies and to those who fear animals to ensure a positive residential community experience for everyone. _____
 - The owner is responsible for the actions of the ESA, including any odors, noise, damages, or other conduct that disturbs others or damages the premises. The owner is expected to pay all costs of any damage incurred. Costs may include cleaning, repairing/replacing furnishings, and repairs to the living space. _____
 - Residential Life has the right to assign the ESA owner to another unit if the care or behavior of the animal becomes a concern. _____

Accessibility Resources

12. The owner is expected to instruct others on appropriate interactions with the animal. _____
13. Residential Life will notify roommate/suitemates about the animal. The notification will include the type of animal and size. _____
14. If non-emergency maintenance is required from Residential Life, the owner shall call 507-389-1011 to arrange a time when owner is present for service. _____
15. Any violation of this agreement may require the owner to remove the animal from university housing. The owner remains responsible for the terms of their housing contract. _____

Emergency Contacts

The individuals listed below may be contacted to retrieve the ESA. (Please note: ESA owners need to provide contact information for two individuals who can come to campus within two hours notification.)

Name: _____

Phone: _____ Email Address: _____

Name: _____

Phone: _____ Email Address: _____

Student Agreement to Terms

☐ (check) I have read and I agree to all the terms of the Minnesota State University, Mankato Emotional Support Animal (ESA) Agreement. This agreement will remain in effect from the initial Residential Life authorized ESA move-in date until the new academic year housing contract begins. This agreement will be reviewed at the beginning of each new academic year. Students needing to change their ESA will need to sign a new ESA agreement.

ESA Owner's Signature

Date

Signature of Legal Guardian if Under 18

Date