

**Global Education Advisory Council Minutes
November 3, 2017**

Attendance: Browne, Bukralia, DeRuiter, Habib, Johnson, Mancilla, Matthews, Mohapatra, Powell, Schwartz, Stoyhoff, and Valencia.

Council member approved revision of rubric for summer faculty program proposals. Change will be specifically to the Health and Safety Risks scale-

- 5 (no risk) - Faculty clearly identified and addressed health and safety risks associated with the location
- 1 (high risk) - Faculty failed to identify or address health and safety risks associated with the location

Council members approved four summer 2018 faculty program proposals, two curriculum grant applications, and the travel grant applications of Cooper, Haque, Harrison, and Ward.

Council members did not approve the travel grant application of James Dimock; proposed travel dates were not within the period designated for the grant (January 1 – June 30, 2018).

Action on the travel grant application of Rachael Hanel was tabled due to the travel warning on Cuba. A decision will be made at the next meeting, December 1 following a discussion with and guidance from the risk management officer (Chandler Holland).

Action on the travel grant application of Julie Fredrick was tabled pending a determination of the faculty member's eligibility; fixed-term faculty members are not eligible to receive a grant during their final year of employment. Stoyhoff will contact the academic administrator and HR to confirm Fredrick's employment status.

Faculty will be informed of the Council's decision regarding their summer programs proposals, travel and curriculum grant applications.

Chandler Holland, the risk management officer, will be present and provide the council guidance on how to address international travel requests to countries with travel warnings.

Schwartz distributed copies of the Exchange Student Mobility Data; the results are used to determine the balance of incoming and outgoing exchange students. It is important that the exchange units are balanced; otherwise, the partnership may have adverse financial consequences.

Schwartz distributed information regarding the Friendship Family Program. Council members were encouraged to refer families in the community from Arabic speaking or Muslim majority countries.

Next meeting discussion of Hanel's travel grant application and prospective partnerships.

Next meeting Friday, December 1, 2017 11:00-12:30 in CSU 204.