

# 2018 Homecoming Parade

## Stompin' Through the Decades General Parade Policies and Guidelines

### 1) Eligibility

- a) Note: Submitting your registration does NOT guarantee a spot. The Sesquicentennial Parade Committee will be making selections based on the following [rubric](#).
- b) Theme: Coordination to a decade is recommended, but not required. There will be a limit of 5 themed entries per decade.
- c) Political entries:
  - i) Only Minnesota State Mankato Recognized Student Organizations are eligible to register for the parade.

### 2) Responsibility of Contact Person

- a) A contact person must be declared by each entry at the time of application. This contact person will assume responsibility for the actions of the group. The contact person, as stated on the parade application, must remain with their entry and be visible during the entire parade lineup, parade, and disbanding.

### 3) Line-up

- a) Due to restrictions with the staging area, parade entries will not receive an assigned spot. Select university and community entries may be given priority location pending on relation to the Minnesota State Mankato or City of Mankato, entry size, or special needs.
- b) Only floats with special designation by the parade committee will receive an assigned spot. All other floats will be placed as they arrive.**
  - i) If you have multiple vehicles, you **must** arrive together. Any entry that does not have all vehicles present at time of check-in will not be permitted into the staging or line-up area. Once an entry enters the line-up area, no other vehicles or unit will be allowed to enter.

### 4) Vehicles

- a) All vehicles must remain on the pavement at all times
- b) All vehicle operators must have a valid drivers license
- c) No burnouts of any type are allowed.
- d) All vehicles must maintain one vehicle width from the curb. *IE: a car must stay one car width from the pavement*
- e) All vehicles must be in good working order
- f) The parade distance is 1.5 miles. All vehicles and walking participants must be able to complete the entire parade.

### 5) Use of Alcohol and Illegal Drugs

- a) In accordance with state and municipal laws, the Minnesota vehicle code, and Minnesota State University Mankato regulations, the following policy will be enforced:
  - i) The possession, presence, and/or consumption of alcoholic beverages, or drugs are strictly prohibited on the parade route, parade lineup area, parade vehicles (including floats), float disbanding area, and all other designated Homecoming event areas.

# 2018 Homecoming Parade

## Stompin' Through the Decades

### General Parade Policies and Guidelines

- ii) Group contact persons and vehicle drivers must be sober (not under the influence of alcohol or drugs).
- iii) Organizations/Teams found in violation of this policy will be excluded from participation in future Homecoming parades and will be subject to removal from the parade and/or subject to arrest and/or disciplinary action by Minnesota State University Mankato and Mankato Public Safety.

#### 6) Identifying Signs

- a) All floats, decorated cars, and marching groups **must identify themselves** by a sign, banner, etc. The sign serves to identify your entry in the parade; lettering must be large enough to be read from a distance.
- b) All signage must be in good repair. The parade committee reserves the right to ask signage to be removed if in disrepair.

#### 7) Animals

- a) Any entry that has animals must comply with the following:
  - i) Provide current insurance and vaccination records at minimum one week prior to the parade.
  - ii) Ensure all animal waste is collected and disposed at the staging and departure in assigned containers.

#### 8) Float Distance

- a) In order to maintain a smooth parade, MNSU requests each float maintain at minimum 10 feet and at maximum 20 feet between groups during the parade.

#### 9) Safety

- a) If you choose to give items away to spectators, someone must walk along the side of the float during the parade and personally hand out the item(s). **YOU MAY NOT THROW ANYTHING TOWARD SPECTATORS, JUDGES, OR FELLOW PARADE ENTRIES.** Throwing items will not be tolerated and is in violation of a Mankato city ordinance. A minimum of two people must be available to distribute items for each float.
- b) Any written signs, cheers, or language of any kind that is threatening or harmful in nature will not be tolerated and may result in loss of points, disqualification from the parade competition, and/or disciplinary action.
- c) No persons or appendages may be outside of a vehicle window without prior approval.
- d) Persons within three feet of float edges shall be seated at all times. Persons at least three feet from float edges may stand.
- e) All weapons (real or a replica), must comply with the University Weapons policy.
- f) All participants under the age of 12 must be accompanied by his or her parent or guardian.
- g) The use of open flame is prohibited without prior approval. This includes (but is not limited to) the use of gas, lamps, flares, fuses, candles, and lighted matches. Smoke devices must be of the non-heating type (dry ice or chemical). Exhaust pipes should be extended beyond the decorated area and properly protected.
- h) Generators may be used. No bulk storage of combustibles are allowed. IE: no gas cans.
- i) All float and car entries must be appropriately decorated.

# **2018 Homecoming Parade**

## **Stompin' Through the Decades General Parade Policies and Guidelines**

### **10) Clearance**

- a) **All floats are responsible to ensure their vehicle or float can pass underneath obstructions (trees and power lines) along the parade route.**

### **11) Traffic laws**

- a) **Once vehicles leave the parade route they are subject to all municipal, state, and federal laws. Please disembark floats and trailers prior to leaving the parade distribution area.**

### **Parade Day Instructions**

- 1) **Line-up begins 2 hours prior to the start of the parade. Please check into float staging area at minimum one hour prior to the parade.**
- 2) **Line-up information is distributed via email one week prior to the parade. Please note special directions on the map.**
- 3) **All groups participating in the parade will check in at the corner of South Front Street and Marshall Ave.**
- 4) **Only floats with special designation by the parade committee will receive an assigned spot. All other entries will be placed as they arrive**

### **Registration**

- 1) **Entries registered by August 31, 2018 will be given priority.**
- 2) **Registration will end September 5, 2018 at 10am**

**Please contact the Student Activities Office, attention Bill Tourville, for additional information about riding on floats. The Homecoming Parade Committee reserves the right to intervene to preserve the safety of parade participants and spectators.**

Homecoming Parade Committee  
173 Centennial Union  
507-389-6076  
parade@mnsu.edu